



# Building Circular

Department of Defense/Washington Headquarters Services

## *Pentagon Force Protection Agency Security Notice*

**Number:** PBM-20-xx

**Date:** March 13, 2020

**Expiration Date:** Until further notice

**Subject:** Pentagon Facilities Access Restrictions

This applies to the Pentagon and associated facilities in the National Capital Region (e.g. Mark Center, Defense Health Headquarters, U.S. Court of Appeals for the Armed Forces, Raven Rock Mountain Complex, DoD leased facilities in the NCR); hereafter known as Pentagon Facilities. ALL supervisors, security managers, Designated Officials, and Senior Officials are responsible for implementing the following guidance at all DoD leased facilities.

The purpose of this Security Notice is to inform all occupants of Pentagon Facilities of access control measures effective midnight, Sunday, March 15, 2020. These measures will assist public health efforts to contain the spread of COVID-19 and help protect DoD personnel and visitors.

As a reminder, if you have had contact with someone who is in 14-day isolation or you think you have symptoms of COVID-19, **stay home**, call your health care provider and notify your supervisor. Do not enter a Pentagon Facility.

Effective midnight on Sunday, March 15, 2020:

- All unofficial visits are suspended, to include personal guests and friends of DoD personnel/ contractors, as well as family tours. All large gatherings shall cease; e.g. retirement and promotion ceremonies.
- All official visits by international partners and visitors are suspended. Waiver authority exists with the SecDef, DepSecDef, Chief Management Officer (on behalf of the Fourth Estate), the Director of the Joint Chiefs of Staff, as delegated by the Chairman of the Joint Chiefs of Staff, and Service Secretaries.
- Any individual, DoD civilian, military service member, contractor, or official visitor with international travel, within the last 14 days from the date of their arrival back to the United States, may NOT enter the Pentagon Facilities. Access can be restored on the 15<sup>th</sup> day, if the individual remains asymptomatic.

- **All official visits** must be registered at least 24 hours in advance through the PFFPA Visitor Management System (<https://visitorsponsor.pfpa.mil/>). Staff are strongly encouraged to register visitors as early as possible.
- Visitor sponsors may not escort more than three (3) visitors into Pentagon Facilities.
- All Pentagon Facility occupants must swipe at **ALL** perimeter access control points, to include the Pentagon River and Mall Entrances.
- All Pentagon Tours are suspended, as of March 12, 2020.

For up-to-date information, please visit <https://www.whs.mil/Coronavirus/>.

Thomas M. Muir  
Acting Director  
Administration & Organizational Policy